

District Records

Date of Request:

Fecha De la Solicitud: _____

Name of Current School or Agency:

Nombre de la Escuela o Agencia Actual: _____

Street Address:

Calle: _____

City:

Ciudad: _____

State:

Estado: _____

ZIP:

Código: _____

Student Last/Alumno apellido: _____

Student First/Alumno nombre: _____

Middle/ Nombre intermedio: _____

Birth Date:

Fecha de Nacimiento: _____

Colorado ID #:

Número de Identificación de Colorado: _____

Grade Level:

Nivel de Grado: _____

Last date of attendance (approx.):

Último día de asistencia (aproximado): _____

Signature of Parent/Guardian (if available)

Firma de los Padres o Tutores Legales (si es posible) _____

The following records are requested / Por la presente se solicitan los siguientes registros:

Transcripts or report cards/ Certificados o reportes de notas

Test data/standardized test scores / Información de pruebas/notas de pruebas estandarizadas

English Language (ELL) test score / Notas de ELL (Lengua Inglesa)

List of courses and grades at time of withdrawal / Lista de asignaturas y notas al momento de la baja

Attendance records / Registros de Asistencia

Individual Literacy Plan / Plan de alfabetización Individual

Individual Education Plan / Plan de Educación Individual to include / para incluir:

- **Most recent annual IEP /** El IEP anual más reciente
- **Most recent re-evaluation or eligibility /** Reevaluación o elegibilidad más reciente
- **Signed initial consent for services /** Firma del consentimiento inicial para los servicios

504 Plan / Plan 504

Other information/otra información:

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Signature of Requesting School Representative / Firma de la persona Representante de la Escuela Solicitante:

Signature

Title

Date

PLEASE SEND STUDENT RECORDS TO:

Requesting School / District / Agency:

Mailing address:

City:

State:

Email address:

Phone:

Fax:

The Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99), as revised, states (a) An educational agency or institution may disclose personally identifiable information from an education record of a student without the written consent of the parent of the student or the eligible student if (1) The disclosure is to other school officials, including teachers, within the agency or institution has determined to have legitimate educational interests. (2) The disclosure is to officials of another school or school system in which the student seeks or intends to enroll.