

TIS – 7th Grade Level Non-Negotiables 2018-2019

Entry, Exit, & Tardy Procedures

1. Teachers will be in the hallway talking to students and moving them to be in class on time.
2. Teachers will be at the door to interact with, greet students, check for dress code and supplies.
3. With 1 minute left in passing the bathrooms will be closed and students will be directed to class.
4. Students who do not have agenda and/or supplies will receive a redirect.
5. Students will start every class by writing the learning/language objective in their agenda and start on the warm-up activity.
6. Students will be gradually released into the hallway and dismissed by the teacher with no lining up at the door.
7. Students will be allowed to access lockers before school, after 2nd, before 5th and after school.

Hallway & Bathroom Access

1. Only one student should be allowed to leave a class at any given time.
2. Students must have a signed pass in their planner or pink hallway slip in order to be in the hall.
- 3.. Students will not be allowed to work in the hallway unless it is necessary to the task. If students are in the hall, they will be monitored by the teachers and checked on at least every 10 minutes.

Dress Code, Phones, & Elec. Devices

1. All core teachers will check for dress code issues, speak to students, work to resolve issue, and send to CM if necessary.
2. If Hoodies are brought to class they will be put in "hoodie box" by teacher desk and returned at the end of the day after a reminder to put away.
3. Phones should be off and put away during the school day unless given permission to be used in an individual class. No phones, devices, or headphones should be worn in the hallway.
 - 1st offense – warning/education of policy and teacher will document in PLP
phone is returned at the end of class
 - 2nd offense – confiscation & brought to office, cell phone documentation started returned to student
 - 3rd offense – step #2 of documentation, device returned to parent only
 - 4th offense – step #3 of documentation, device returned to parent, school consequences

Attending Skills – Redirect, Reflection, & Tracking

1. We will follow the Cougar Way and refer to the Attending Skills poster using common language when re-directing students.
2. After a 2nd or 3rd re-direct, students will be asked to reflect in the hallway for a short period of time with a chance to name and fix the issue before returning. We will have conversation templates posted in the hall for student to prepare.
3. After returning from a hall conference and behavior continues, students will be sent to a partner teacher to complete a reflection. Teacher will call partner teacher to let them know the student is coming and the student will return back to original classroom at 3 minutes to the end of class.
4. We will document reflections in PLP and through a google shared document tracked commonly by the core team.